

- Translated Version -

**Announcement of Synchrotron Light Research Institute (Public Organization)**  
**Preventive Measures and Surveillances of Coronavirus (2019-nCoV)**  
**(No. 34)**

Regarding the outbreak of the Omicron variant of COVID-19 with tendency of higher cases, SLRI needs to adjust the preventive measures and surveillances of Coronavirus (2019-nCoV) to respond to the changing situation.

Pursuant to the Decree of Board of SLRI, Ref. No. 7/2020, on “Appointment of Director of Synchrotron Light Research Institute” issued on 29 May 2020, SLRI hereby issues the Announcement of Synchrotron Light Research Institute (Public Organization) on Preventive Measures and Surveillances of Coronavirus (2019-nCoV) (No. 34) as follows:

1. Heads of departments have to assign possible works, either on daily or weekly basis for SLRI colleagues to perform at residences. Arrangement for alternate working times on-site is needed based on safety issue in the number of 50% of colleagues of each department. In addition, heads of departments need to attentively manage all tasks to achieve expected departments’ outcomes as if they are performed in normal situation based on work context of each department.

2. During the period of working from home, ID card or finger scan for clocking in and off are exempted and payment for over-time is not provided. In a case of necessity, it will be considered by a responsible head of department on a case-by-case basis.

3. SLRI colleagues performing work at residences need to be contactable by phones or other contact devices during the office-hour period for related communication in order to achieve work performance outcomes.

4. SLRI colleagues at risk of COVID-19 infection need to perform as follows:

4.1 COVID-19 confirmed cases or colleagues who are at risk of infection need to inform Chief of Safety Division for further action on the COVID-19 treatment guidelines.

4.2 Confirmed cases have medical treatment following the guidelines of Ministry of Public Health.

4.3 The asymptomatic COVID-19 cases or those with mild symptoms (“green group”) having home isolation treatment and would like to work at residences can request for permission of heads of departments or equivalent.

/ For heads of...

For heads of departments, deputy directors, or equivalent position, a request for permission for Work from Home will be considered by the Director.

4.4 The COVID-19 confirmed cases admitting to hospitals are required to take leave based on related SLRI regulations and continually report the treatment results.

COVID-19 confirmed cases in the “green group”, stated in Article 4.3, who decide not to work from home during treatment are required to take leave based on related SLRI regulations and continually report the treatment results.

4.5 The COVID-19 confirmed cases indicated by doctors that their transmission period is over needed to submit medical certificates to Safety Division before getting back to work at SLRI

4.6 Safety Division collects data of COVID-19 confirmed cases and those at high risk of infection for further self-quarantine process, symptom observation, and screening. Definition of people at high risk of COVID-19 infection as defined by Center for COVID-19 Situation Administration (CCSA) is a person who:

- does not wear surgical mask or personal protective equipment (PPE) when having physical contact with other people, and
- has close physical contact/ communicate with a COVID-19 confirmed case in 2 meters of distance for more than 5 minutes, or being coughed or sneezed on by a COVID-19 confirmed case on the date of sickness or 2-3 days prior to having symptoms, or
- stays with a COVID-19 confirmed case in a place without air ventilation for more than 30 minutes

4.7 SLRI colleagues at high risk of COVID-19 infection, stated in Article 4.6, need to request work superiors for working at residences during the self-quarantine period as determined by CCSA.

For heads of departments, deputy directors, or equivalent position, permission for working at residence will be considered by the Director.

5. All colleagues need to comply with the COVID-19 screening measures as follows:

#### 5.1 Screening measure

Items	COVID-19 Screening Measures
- Officers, outsourced employees, project employees, research-funded students, internship students, and visiting students/scientists	<ul style="list-style-type: none"><li>• Have weekly COVID-19 test with the Antigen Test Kit (ATK) on the first day of the week working at SLRI</li><li>• report the test results to Safety Division</li></ul>

Items	COVID-19 Screening Measures
- Security guards, housekeepers, and employees of SLRI canteen	<ul style="list-style-type: none"> <li>• SLRI officer in charge is assigned to contact their employers to arrange the employees the weekly ATK testing on the first day working at SLRI.</li> <li>• Report the test results to Safety Division</li> </ul>
- Colleagues having self-quarantine at residences	<ul style="list-style-type: none"> <li>• Have the first COVID-19 testing with the ATK on day 5 after the last day of exposure to the confirmed case</li> <li>• have the second COVID-19 testing with the ATK on day 10 after the last day of exposure to the confirmed case</li> <li>• self-assess for COVID-19 symptoms every day (if suspect of having COVID-19 infection, contact a hospital for COVID-19 screening)</li> </ul>
	<ul style="list-style-type: none"> <li>• Can work at SLRI after completing 5 days of self-quarantine with negative result of ATK testing on day 5 after the last day of exposure to the confirmed case. During working, they need to work in secluded area as well as avoid entering public areas, having physical meeting with other people, and using the crowded public transportation.</li> </ul>

The ATK can either be received from Safety Division or self-provided. A person with no negative ATK test result disclosing to safety officer will not be allowed to enter to work or do activity at the institute.

## 5.2 Meeting arrangement measure

5.2.1 arrange the meetings or activities online as much as possible

5.2.2 after each meeting, all equipment such as desks, chairs, microphones must be cleaned up.

## 5.3 Dining measure

5.3.1 SLRI canteen is permitted to serve but only for SLRI colleagues.

/ 5.3.2 Avoid dining...

5.3.2 Avoid dining with more than 5 people, especially with colleagues of the same division for risk reduction of COVID-19 infection and continual work implementation in the case one of the same division is infected

5.3.3 avoid dining with large group of people without social distancing for risk reduction of widespread COVID-19 infection

5.3.4 dining at staff common room or canteen, social distancing regarding seating as arranged by SLRI must be followed.

5.3.5 During dining, do not share dining utensils and personal belongings with other people.

5.3.6 avoid having chat during dining

#### **5.4 Personal measure**

5.4.1 always wear surgical masks except for when drinking or eating, maintain at least 1-2 meters of distance in contacting with other people, and discard all used surgical masks in the provided containers or in closed plastic bags

5.4.2 always do handwashing with soap and water or 70% alcohol-based-hand sanitizer

5.4.3 in case of having COVID-19 symptoms, suspect of infection, or at risk such as having close contact with a confirmed case, avoids working on-site and has ATK testing or contacts a hospital for medical treatment as well as promptly informs a work superior

5.4.4 SLRI colleagues returning from work assignment in other provinces with suspect of infection need to use the provided ATK to test for infection and perform complying with the preventive measures

#### **5.5 Service measure**

Synchrotron light service shall be provided under following measures:

5.5.1 user, visitor, and contractor travelling to SLRI for on-site task need to strictly comply with measures of the CCSA and announcements of Nakhon Ratchasima Communicable Disease Committee. In this regard, less than 72 hours negative test-result with RT-PCR or less than 24 hours negative test-result with ATK before entering SLRI area is required. The testing expense is self-paid.

5.5.2 For visitor, personnel, or organization representative apart from the one stated in Article 9.2 travelling to SLRI for on-site task and/or work upon SLRI request, Safety Division will be responsible for proposing for Director's approval on testing expense, on a case-by-case basis.

*/ 6. For reduction of...*

6. For reduction of COVID-19 infection, SLRI colleagues need to avoid travelling to places at risk or crowded communities and comply with the Universal Prevention for COVID-19 measures as follows:

- 6.1 avoid leaving residence unless necessary
- 6.2 always maintain at least 1-2 meters of distance from other people
- 6.3 always wear a surgical mask underneath a fabric mask both inside and outside residence in the presence of 2 people or more
- 6.4 always do handwashing with soap and water or 70% alcohol-based-hand sanitizer before dining or after doing activities at risk of infection including coughing, sneezing, using restroom, and touching all shared objects
- 6.5 avoid touching a being worn surgical/fabric mask, face, eyes, mouth, or nose unless necessary
- 6.6 people at risk of COVID-19 infection, people with over 60 years old, and people with chronic diseases need to avoid leaving residences unless necessary or with the shortest period of time
- 6.7 frequently clean and disinfect public surfaces of shared equipment, utensils, or physical environment
- 6.8 do not share personal belongings with other people
- 6.9 use individual dining set, or use personal serving spoon when dining with other people

In this regard, SLRI colleagues can acquire real-time surveillance of the outbreak from both CCSA at website: <https://www.facebook.com/ThaiCovidCenter/>, and Nakhon Ratchasima Communicable Disease Committee at website: <https://covid-19.nakhonratchasima.go.th/frontpage>. SLRI colleagues are also requested to immediately inform Mr. Methee Sophon, Chief of Safety Division, of suspected infection case at Tel: 081-7183013 or at SLRI Official Line Group for further disease control.

For your information and strict complying with the announcement from the issued date onwards until further notice.

Issued on 28 April 2022

- signed -

(Associate Professor Dr. Saroj Rujirawat)

Director