



- Translated Version -

Privacy Notice

for the Lodging of Complaint, the Whistleblowing of Corruption, and the Claim for Compensation or the Legal Proceeding against the Third Party

Synchrotron Light Research Institute (Public Organization) (hereinafter referred to as “SLRI”) gives highest priority to the protection of your personal data, and in order to comply with the law concerning personal data protection, SLRI hereby establishes this Privacy Notice for your acknowledgement of details of the processing of personal data whether it be the collection, usage, and disclosure (collectively referred to as the “processing”) that may be occurred under these following situations:

- when you submit complaints or corruption issues to SLRI
- when you are requested by SLRI for additional information regarding complaints lodged by other persons
- when you commit actions leading to damages upon SLRI’s property or reputation

and to inform you of the rights on your personal data and SLRI’s contact channels.

Item 1 Objectives of Collection, Usage, and Disclosure of Personal Data

When there is the lodging of complaint or the whistleblowing of corruption, SLRI may process your personal data for relevant objectives based on the following lawful basis:

Clause	Objectives	Lawful Basis
1.1	for further contact and inquiry regarding the complaints that you or other persons have reported to SLRI	Legitimate Interests
1.2	for the proceedings related to management of relevant complaints including the internal proceedings of SLRI such as consideration for proceeding, fact investigation, fact finding, fact inquiry or disciplinary investigation, collection of data as records of the proceedings, collection and use of data for risk	Legitimate Interests

Clause	Objectives	Lawful Basis
	management, audit supervision, product and service development, internal audit of the Internal Audit Section, other internal proceedings, and management of complaints submitted by the third party such as regulatory authorities	
1.3	for establishment, compliance, or defense of legal claims, or commencing relevant legal proceedings including using as supporting evidence of legal proceedings (if any) as well as investigating, inquiring, or doing legal proceeding against related persons and as proceedings for legal execution	Legitimate Interests, Legal Obligation
1.4	for complying with relevant laws and reporting or disclosing of data to government organizations or other organizations as determined by law or ordered by courts	Legal Obligation

In the case you are the third party who is not the employee, vendor, or any person having transaction related to SLRI and has committed action that causes damage to SLRI, SLRI may collect, use, or disclose your personal data based on the related lawful basis for the following objectives:

Clause	Objectives	Lawful Basis
1.5	for contacting, inquiring, making appointment or contact including informing you to stop doing the actions that cause damages to SLRI or settle the dispute	Legitimate Interests
1.6	for the internal proceedings of SLRI such as consideration for proceeding, fact investigation, fact finding, fact inquiry or disciplinary investigation, collection of data as records of the proceedings, collection and use of data for risk management, audit supervision, product and service development, internal audit of the Internal Audit Section, and other internal proceedings of SLRI	Legitimate Interests
1.7	for establishment, compliance, or defense of legal claims, or commencing relevant legal proceedings including using as supporting evidence of legal proceedings (if any) as well as investigating, inquiring, or doing legal proceeding against related persons and as proceedings for legal execution	Legitimate Interests, Legal Obligation

Clause	Objectives	Lawful Basis
1.8	for complying with related laws, reporting or disclosure of data to government organization or other organizations as determined by law or court's order	Legal Obligation

2. Collected Personal Data

In the case you are the person who lodges the complaint or the whistleblower of the corruption, SLRI shall collect in general your personal data in the form, letter, or other documents you previously submitted to SLRI or by using other methods which are the direct inquiry of your personal data. However, in some cases SLRI may collect your personal data from other sources such as the websites accessible by the public (such as official websites of Department of Business Development or Office of the National Anti-Corruption Commission, etc.) or government organizations containing the copy of your personal data documents; the regulatory authorities of SLRI or other organizations which you previously submitted the complaints and personal data to, or the complaints of other persons containing your personal data, etc.

In the case you are the third party who is not the employee, vendor, or any person having transaction related to SLRI and have committed action of damages to SLRI, SLRI may collect your personal data by inquiring directly from you; or from other sources such as inquiring from witness of the incident, collecting the data from website accessible by the public, or requesting a copy from government organizations, etc.

In this regard, the personal data collected by SLRI are as follows:

2.1 General Personal Data

2.1.1. identity data such as name, surname, etc.

2.1.2. contact data such as address, telephone number, email, Facebook account, LINE ID, or other social media accounts, etc.

2.1.3. other personal data such as occupation, affiliation, position, details of complaint, details of the action causing damages to SLRI, etc.

2.1.4. financial status, bankruptcy status, data of personal assets (such as disclosure of asset prior to position assuming period), shareholding data (only for the case that your complaint
/ is related to...

is related to such data or that SLRI needs to use such data for supporting the legal proceeding)

2.2. Sensitive Personal Data

For the lodging of complaints or the whistleblowing of corruption, SLRI has no intention in general to collect and use for specific objectives your sensitive personal data or such data of the other persons such as religious belief and blood type. You are not required to inform SLRI or mention about such data. However, lodging of some types of complaints directly related to legal claims to SLRI for payment of damages or compensation, etc. may result in you providing SLRI with additional sensitive personal data such as health record, disability status, etc. In this regard, SLRI may collect such data for supporting the establishment, compliance or exercise or defense of legal claim. If SLRI plans to use such data for other objectives apart from these, we shall request for your prior express consent (if necessary).

In the case you are the third party who is not the employee, vendor, or person having transaction related to SLRI which committed action of damages to SLRI, SLRI may collect your sensitive personal data only at necessity to support the establishment, compliance, or defense of legal claims, or commencing relevant legal proceedings. In using such data for other objectives than this, SLRI shall always request your prior express consent.

In general, SLRI has no intention to collect and use for specific objectives your sensitive personal data such as religious belief and blood type displayed in a copy of your national identification card. Please conceal such data when submitting the copy to SLRI otherwise it will be implied that you give SLRI permission to conceal such data and the documents with such concealed data are valid and legally enforceable. In the case SLRI cannot conceal such data due to some technical difficulties, SLRI shall collect and use such data as partial document exclusively for identity verification.

Item 3 Period of Personal Data Retention

SLRI shall retain your personal data only for a necessary period and only for the objectives of collection, usage, or disclosure as stated in this Privacy Notice. The criterion of data retention period is the period SLRI needs for compliance with law or statutory prescription period, for establishment, compliance, exercise, or defense of legal claims, or for other reasons pursuant to SLRI internal policies and regulations.

/ Item 4 Disclosure...

Item 4 Disclosure of Personal Data

In order to implement in accordance with the objectives stated in this Privacy Notice, SLRI may disclose your personal data to the following persons:

4.1. government organizations, independent organizations established by laws, or other organizations as determined by law whether it be the disclosure due to SLRI's duty as determined by laws, the request of other organizations as determined by laws such as Office of the National Anti-Corruption Commission, State Audit Office of the Kingdom of Thailand, etc., and exercising of authorities as determined by law such as police officers, etc.

4.2. regulatory authorities of SLRI such as Ministry of Higher Education, Science, Research and Innovation, Office of the Public Sector Development Commission, etc. in the case such organizations are authorized by law to request for data or send the complaints to SLRI for consideration

4.3. government organizations, independent organizations established by law, or other organizations determined by law to have authorization on conducting inquiry, investigation, or commencing legal proceeding such as police officers, public prosecutors, court personnel, etc.

4.4. agents, contractors/ sub-contractors, and/ or service providers for operations assigned by SLRI such as legal advisors, insurance companies, etc.

However, if you are the person who lodges a complaint or the whistleblower of the corruption, or the witness of such complaint, SLRI would like to inform you that SLRI shall keep confidential your personal data following SLRI's internal policies and regulations and shall not disclose such personal data to persons not related to the management and administration of such matter. In the case SLRI needs to disclose your personal data, SLRI shall comply with SLRI's internal policies and regulations, this Privacy Notice, and relevant laws.

Item 5 Your rights as the owner of personal data

As personal data owner, you have the rights as determined in the Personal Data Protection Act 2019. In this regard, you can contact SLRI via the contact channels stated in item 7 or SLRI official website in request to exercise your rights. You shall be entitled to exercise the following rights when the laws concerning personal data protection are applied to SLRI:

5.1. Right to Withdraw Consent

/ In the case...

In the case SLRI requests your consent, you have the right to withdraw your consent already given to SLRI on processing of your personal data unless such withdrawal is limited by law or contracts beneficial to you.

In this regard, the withdrawal shall not affect the processing of your personal data legally conducted according to your prior consent.

5.2. Right of Access

You have the right to request for the access to and the copy of your personal data in possession of SLRI, including to request SLRI to disclose the acquisition of such data that you have not given consent to SLRI.

5.3. Data Portability Right

You have the right to request SLRI to transfer personal data which you have previously given to SLRI as determined by law.

5.4. Right to Object the Collection, Usage, or Disclosure of Personal Data

You have the right to object the collection, usage, or disclosure of your personal data by SLRI for processing as determined by law.

5.5. Right to Erasure

You have the right to request SLRI to erase your personal data as determined by law, however, SLRI may collect your personal data by using some electronic system which may be unable to erase such data. In this regard, SLRI shall destroy your personal data or make it unidentifiable.

5.6. Right to Restriction of Processing

You have the right to request SLRI to restrict the use of your personal data as determined by law.

5.7. Right to Rectification

In the case you find out that your personal data possessed by SLRI is incorrect or you have changed such data, you have the right to request SLRI to rectify your personal data so that such personal data be accurate, up-to-date, complete, and not causing misunderstanding.

/ 5.8 Right to...

5.8. Right to Lodge a Complaint

You have the right to lodge a complaint to the officer authorized under the Personal Data Protection Act 2019 in the case that SLRI breaches or does not abide by such Act.

Item 6 Amendment to the Privacy Notice

SLRI may occasionally amend or improve this privacy notice and shall notify such amendment and/or improvement via SLRI official website and/or email address you have provided to SLRI. In the case that your consent is required, SLRI shall request your additional consent.

Item 7 Contact Details

For questions or further information regarding the protection, collection, usage, or disclosure of your personal data by SLRI as well as your rights or complaints regarding this issue, please contact SLRI via the following contact channels:

Synchrotron Light Research Institute (Public Organization)

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Tel.: 044-217-040

Email: siempl@slri.or.th

Personal Data Protection Officer

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Email: dpo@slri.or.th