



- Translated Version -

## Privacy Notice

### for Intern Applicants, Intern Students, and Other Persons that the Intern Applicants or Intern Students Had Provided Data

Synchrotron Light Research Institute (Public Organization) (hereinafter referred to as “SLRI”) gives highest priority to the protection of personal data of intern applicants, intern students, and other persons that the intern applicants or intern students had provided data, and in order for you to ensure that SLRI shall protect and manage your personal data in accordance with the law concerning personal data protection, SLRI hereby establishes this Privacy Notice for your acknowledgement of details of the processing of personal data, whether it be the collection, usage, and disclosure (collectively referred to as the “processing”) that may be occurred and including to inform you of the rights on your personal data and SLRI’s contact channels.

#### Item 1 Objectives of Collection, Usage, and Disclosure of Personal Data and the Cases Necessary for Provision of Personal Data

In the cases you are an intern applicant or intern student of SLRI, SLRI needs to collect, use, and disclose your personal data based on lawful basis and for the following objectives:

Clause	Objectives	Lawful Basis
<b>Application for Internship</b>		
1.1	for doing necessary processes in considering and selecting intern applicants including online internship application via SLRI official website, internship application at SLRI, or internship application as per the lists provided by universities, colleges, or educational institutions, job interview, selection and evaluation, offering you internship contract, and other human resources administration processes related to consideration and selection for doing internship at SLRI	Contractual Basis
<b>After Being Selected as an Internship Student</b>		
1.2	for complying with the contract during your internship period at SLRI such as payment of remuneration (if any), clocking in	Contractual Basis

Clause	Objectives	Lawful Basis
	and clocking out, technical visit, authorization of access to information technology system and database necessary for internship including execution of relevant contracts, etc.	
1.3	for evaluating your performance during your internship period such as evaluation of learning skill and operational skill in each subject, providing of comments, suggestions, opinions to each intern student pursuant to the forms determined by the colleges	Legitimate Interests
1.4	for keeping as database and use for confirmation of your internship record	Legitimate Interests
1.5	for risk management, audit supervision including internal audit of the Internal Audit Division and internal management of the organization	Legitimate Interests
1.6	for coordinating during your internship period	Legitimate Interests
1.7	for security maintenance in SLRI buildings or area and risk assessment on safety issue including request for access cards, exchange of cards for access and exit of such area, recording of data on the entry and exit of SLRI's area, and recording of videos in SLRI buildings, offices, or branches by closed-circuit television (CCTV)	Legitimate Interests

Under some circumstances, SLRI may collect, use, and disclose personal data of persons in the family or other persons provided by intern applicants or intern students of SLRI. In this regard, SLRI shall collect, use, and disclose personal data of such persons under related lawful basis for following objectives:

Clause	Objectives	Lawful Basis
1.8	for contact in case of necessity or emergency such as informing intern applicants or intern students of danger, etc.	Legitimate Interests

SLRI would like to inform you that the processing of personal data of intern applicants, intern students, and other persons that the intern applicants or intern students had provided data is based on various types of lawful basis as stated herein without relying on consent. However, in some cases  
*/ SLRI may not...*

SLRI may not be able to process your data based on such lawful basis such as in the case required by law to gain consent from personal data owners on processing of sensitive data, etc. In such cases, SLRI shall request for your express consent (please refer to SLRI's documents on request for consent in addition to this document) and in the case you are an intern applicant or intern student providing SLRI with personal data of your family members or other relevant persons, you shall be responsible to inform such persons of this Privacy Notice and/ or proceed to gain consent (if necessary).

In the case you do not provide SLRI with personal data which is required for implementation in accordance with contracts or your consent prior to contract execution, SLRI may find it impossible to select you for employment or internship at SLRI.

## **Item 2 Collected Personal Data**

In general, SLRI shall contact you directly to request your personal data such as having you fill in the forms determined by SLRI, inquiring data from you, or requesting you to send personal data to SLRI. In some cases whatsoever, SLRI may collect your personal data from the following sources to achieve abovementioned objectives:

- other persons that you specified in the internship application form
- Your university or educational institution

In this regard, the personal data collected by SLRI are as follows:

### **2.1 General Personal Data**

**2.1.1** identity data such as name, surname, national identification number, passport number, date of birth, gender, age, nationality, signature, photograph, etc.

**2.1.2** contact data such as address, telephone number, email, LINE ID, etc.

**2.1.3** other personal data such as educational background, educational result, language assessment result, training record, university activity record including relevant evidence, data of references, data of contact person in case of emergency, data of family members, etc.

**2.1.4** internship experience at SLRI

### **2.2 Sensitive Personal Data**

*/ In general, SLRI...*

In general, SLRI has no intention to collect and use for specific objectives your religious belief and blood type displayed in a copy of your national identification card. Please conceal such data when submitting the copy to SLRI otherwise it will be implied that you give SLRI permission to conceal such data and the documents with such concealed data are valid and legally enforceable. In the case SLRI cannot conceal such data due to some technical difficulties, SLRI shall collect and use such data as partial document exclusively for identity verification.

In the case SLRI needs to collect your sensitive personal data for other objectives than lawful basis, SLRI shall always request your express consent. Such sensitive personal data include as follows:

**2.2.1** religious belief

**2.2.2** fingerprint recognition data

### **Item 3 Period of Personal Data Retention**

SLRI shall retain your personal data only for necessary period and only for the objectives of collection, usage, or disclosure as stated in this Privacy Notice. The data may be further retained for a necessary period for compliance with law or statutory prescription period, for establishment, compliance, exercise, or defense of legal claims, or for other reasons pursuant to SLRI internal policies and regulations.

### **Item 4 Disclosure of Personal Data**

In order to implement in accordance with the objectives stated in this Privacy Notice, SLRI may disclose your personal data to your university or educational institution, and the organizations you applied for work.

### **Item 5 Your Rights as the Personal Data Owner**

As personal data owner, you have the rights as determined in the Personal Data Protection Act 2019. In this regard, you can contact SLRI via the contact channels stated in item 7 or SLRI official website in request to exercise your rights. You shall be entitled to exercise the following rights when the law concerning personal data protection are applied to SLRI:

#### **5.1 Right to Withdraw Consent**

*/ In the case...*

In the case SLRI requests your consent, you have the right to withdraw your consent already given to SLRI on processing of your personal data unless such withdrawal is limited by law or contracts beneficial to you.

In this regard, the withdrawal shall not affect the processing of your personal data legally conducted according to your prior consent.

## **5.2 Right of Access**

You have the right to request the access to and the copy of your personal data under control of SLRI, including to request SLRI to disclose the acquisition of such data that you have not given consent to SLRI.

## **5.3 Right to Data Portability**

You have the right to request SLRI to transfer personal data which you have previously given to SLRI as determined by law.

## **5.4 Right to Object the Collection, Usage, or Disclosure of Personal Data**

You have the right to object the collection, usage, or disclosure of your personal data by SLRI for processing as determined by law.

## **5.5 Right to Erasure**

You have the right to request SLRI to erase your personal data as determined by law, however, SLRI may collect your personal data by using some electronic system which may be unable to erase such data. In this regard, SLRI shall destroy your personal data or make it unidentifiable.

## **5.6 Right to Restriction of Processing**

You have the right to request SLRI to restrict the use of your personal data as determined by law.

## **5.7 Right to Rectification**

In the case you find out that your personal data possessed by SLRI is incorrect or you have changed such data, you have the right to request SLRI to rectify your personal data so that such personal data be accurate, up-to-date, complete, and not causing misunderstanding.

*/ 5.8 Right to...*

## 5.8 Right to Lodge a Complaint

You have the right to lodge a complaint to the officer authorized under the Personal Data Protection Act 2019 in the case that SLRI breaches or does not abide by such Act.

### Item 6 Amendment to the Privacy Notice

SLRI may occasionally amend or improve this privacy notice and shall notify such amendment and/or improvement via SLRI official website and/or e-mail address you have provided to SLRI. In the case that your consent is required, SLRI shall request your additional consent.

### Item 7 Contact Details

For questions or further information regarding the protection, collection, usage, or disclosure of your personal data by SLRI as well as your rights or complaints regarding this issue, please contact SLRI via the following contact channels:

#### **Synchrotron Light Research Institute (Public Organization)**

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Tel.: 044-217-040

Email: [siempl@slri.or.th](mailto:siempl@slri.or.th)

#### **Personal Data Protection Officer**

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Email: [dpo@slri.or.th](mailto:dpo@slri.or.th)