



- Translated Version -

Privacy Notice for Guest Speakers and Coordinators

Synchrotron Light Research Institute (Public Organization) (hereinafter referred to as “SLRI”) gives highest priority to the protection of your personal data, and in order for you to ensure that SLRI shall protect and manage your personal data in accordance with the law concerning personal data protection, SLRI hereby establishes this Privacy Notice for your acknowledgement of details of the processing of personal data as a guest speaker of SLRI activity, training, or seminar, a representative of juridical person or training institute providing service to SLRI, or a secretary or coordinator on behalf of a guest speaker, whether it be the collection, usage, and disclosure (collectively referred to as the “processing”) that may be occurred and including to inform you of the rights on your personal data and SLRI’s contact channels.

Item 1 Objectives of Collection, Usage, and Disclosure of Personal Data

SLRI may collect, use, or disclose personal data of guest speakers or representatives of juridical persons or training institutes for the following objectives:

Clause	Objectives	Lawful Basis
1.1	for considering your qualification prior to entering into contract with SLRI or for considering your qualification as the person who performs work on behalf of juridical person or training institute including consideration for approval on contract execution between SLRI and you or the juridical person that you perform work on its behalf, and the compliance with contract including sending or receiving documents, communication between you and SLRI, inspection of the performance following the contract, payment of remuneration, etc.	Contractual Basis
1.2	for coordination at necessity in inviting you as a guest speaker, and for event preparation, readiness preparation and provision of facilities in giving lecture or doing the activities in which there may be disclosure of your personal data only at necessity to	Legitimate Interests

Clause	Objectives	Lawful Basis
	agents, contractors/ sub-contractors, and service providers for SLRI operation	
1.3	for the benefits in providing participants of organized activities, trainings, or seminars with accessibility to such activities, trainings, or seminars from different places at the same time or ability to watch later in which SLRI may record your video and/or audio in various formats such as video recording or live broadcasting, etc. throughout the organizing of activities, trainings, or seminars; however, SLRI shall inform you in advance if your video or audio will be recorded or if there will be live broadcasting of such activities, trainings or seminars	Contractual Basis, Legitimate Interests
1.4	for collecting data within the organization as bodies of knowledge in which SLRI may collect your personal data such as your personal data appeared on lecture documents, photographs, or your videos and/or audios in various formats such as video recording, etc.	Contractual Basis, Legitimate Interests
1.5	for public relations related to the organizing of such activities, trainings, or seminars in which SLRI may disclose your profile, photographs, or video recording (sent by you) for public relations of events, invitation of participants, and preparation of lecture supporting documents or media of such activities, trainings, or seminars and SLRI may capture photos or videos during the activities, trainings, or seminars for the benefit of the preparation of reports and the public relations after organizing such activities, trainings, or seminars	Legitimate Interests
1.6	for complying with internal process of SLRI, maintaining security during your work period according to the contract, issuing access card including exchange of cards before entering into such area, recording of videos of SLRI's visitors at SLRI buildings or area by closed-circuit television (CCTV)	Legitimate Interests
1.7	for evaluating the organizing of the activities, trainings, or seminars; evaluating participants' satisfaction; planning; reporting; business	Legitimate Interests

Clause	Objectives	Lawful Basis
	estimation including recording as SLRI database for consideration on personnel recruitment for other projects in the future	
1.8	for risk management, control of inspection, internal audit of the Internal Audit Division, and internal management of the organization including use of data as supporting evidence in applying for management system standards certification of SLRI	Legitimate Interests
1.9	for establishment, compliance, or defense of legal claims, or commencing relevant legal proceedings including using as supporting evidence of legal proceedings (if any) as well as investigating, inquiring, or doing legal proceeding against related persons and as proceedings for legal execution	Legitimate Interests, Legal Obligation
1.10	for complying with legal bindings and request on law enforcement including reporting of data to government organizations as determined by law	Legal Obligation

In the case you do not provide SLRI with personal data which is required for implementation in accordance with contracts or your consent prior to contract execution, SLRI may find it impossible to provide you with related management.

In the case you are a secretary or coordinator of the guest speaker, SLRI shall collect your personal data based on the Legitimate Interests and only for coordination on related matter or provision of convenience.

Item 2 Collected Personal Data

In general, SLRI shall contact you directly to request your personal data such as having you fill in the forms determined by SLRI or directly inquiring data from you. In some cases whatsoever, SLRI may collect your personal data from other sources such as agents, service providers, or business partners of SLRI, government organizations, companies, your affiliation, your secretary, your coordinators, or other sources accessible by the public such as websites or data available on the internet, etc.

In this regard, the personal data collected by SLRI are as follows:

/ 2.1 General Personal...

2.1 General Personal Data

2.1.1. identity data such as name, surname, national identification number, passport number, date of birth, gender, age, nationality, marital status, signature, photograph

2.1.2. contact data such as address, telephone number, email

2.1.3. financial data such as bank account number

2.1.4. other personal data such as work experience, educational background, training record, expertise including relevant evidence such as certificate, license number, etc.

2.1.5. data of photo or voice recording during performing work such as CCTV photo recording

2.1.6. record of your activity participation with SLRI such as captured photos, video records, live broadcasting via online platform, or recording or production of data in other multimedia formats, etc.

2.1.7. data regarding automobiles (in the case you would like SLRI to provide parking lot) such as automobile brand, plate registration number, name of automobile owner, NGV/ LPG installation, etc.

2.2 Sensitive Personal Data

In general, SLRI has no intention to collect and use for specific objectives your religious belief and blood type displayed in a copy of your national identification card. Please conceal such data when submitting the copy to SLRI otherwise it will be implied that you give SLRI permission to conceal such data and the documents with such concealed data are valid and legally enforceable. In the case SLRI cannot conceal such data due to some technical difficulties, SLRI shall collect and use such data as partial document exclusively for identity verification.

In the case SLRI needs to collect your sensitive personal data, SLRI shall always request your express consent. Such sensitive personal data are as follows:

2.2.1. religious belief

2.2.2. disability status

/ 2.2.3. health record...

2.2.3. health record such as food allergy

Item 3 Period of Personal Data Retention

SLRI shall retain your personal data only for necessary period and only for the objectives of collection, usage, or disclosure as stated in this Privacy Notice. The criterion of data retention period is the period SLRI still has relation with you as a contract party or operator of SLRI's contract party, or the period SLRI needs to use your personal data for objectives. The data may be further retained for a necessary period for compliance with law or statutory prescription period, for establishment, compliance, exercise, or defense of legal claims, or for other reasons pursuant to SLRI internal policies and regulations.

Item 4 Disclosure of Personal Data

In order to implement in accordance with the objectives stated in this Privacy Notice, SLRI may disclose your personal data to the following persons:

4.1 government organizations, regulatory organizations, or other organizations as determined by law including persons authorized by law such as courts, police officers, etc.

4.2 agents, contractors/ sub-contractors, and/ or service providers of any operation to SLRI such as transportation service providers, the service firms for the conducting of marketing activities, travel and accommodation agencies, the organizer companies for the organizing of activities, trainings or seminars, activity organizers, media producers, advertising firms, etc.

4.3 management system standards certification institutes;

4.4 participants

4.5 other third parties, in this regard, sometimes SLRI may organize activities, trainings, or seminars by publicizing or broadcasting via various online and offline media such as SLRI's official Facebook, Line, Twitter, Youtube, or website, etc. as well as public relations via mass media such as newspaper, telephone, etc.

Item 5 Your Rights as the Personal Data Owner

As personal data owner, you have the rights as determined in the Personal Data Protection Act 2019. In this regard, you can contact SLRI via the contact channels stated in item 7 or SLRI official */ website in request...*

website in request to exercise your rights. You shall be entitled to exercise the following rights when the law concerning personal data protection are applied to SLRI:

5.1 Right to Withdraw Consent

In the case SLRI requests your consent, you have the right to withdraw your consent already given to SLRI on processing of your personal data unless such withdrawal is limited by law or contracts beneficial to you.

In this regard, the withdrawal shall not affect the processing of your personal data legally conducted according to your prior consent.

5.2 Right of Access

You have the right to request for the access to and the copy of your personal data under control of SLRI, including to request SLRI to disclose the acquisition of such data that you have not given consent to SLRI.

5.3 Right to Data Portability

You have the right to request SLRI to transfer personal data which you have previously given to SLRI as determined by law.

5.4 Right to Object the Collection, Usage, or Disclosure of Personal Data

You have the right to object the collection, usage, or disclosure of your personal data by SLRI for processing as determined by law.

5.5 Right to Erasure

You have the right to request SLRI to erase your personal data as determined by law, however, SLRI may collect your personal data by using some electronic system which may be unable to erase such data. In this regard, SLRI shall destroy your personal data or make it unidentifiable.

5.6 Right to Restriction of Processing

You have the right to request SLRI to restrict the use of your personal data as determined by law.

/ 5.7 Right to...

5.7 Right to Rectification

In the case you find out that your personal data possessed by SLRI is incorrect or you have changed such data, you have the right to request SLRI to rectify your personal data so that such personal data be accurate, up-to-date, complete, and not causing misunderstanding.

5.8 Right to Lodge a Complaint

You have the right to lodge a complaint to the officer authorized under the Personal Data Protection Act 2019 in the case that SLRI breaches or does not abide by such Act.

Item 6 Amendment to the Privacy Notice

SLRI may occasionally amend or improve this privacy notice and shall notify such amendment and/or improvement via SLRI official website and/or email address you have provided to SLRI. In the case that your consent is required, SLRI shall request your additional consent.

Item 7 Contact Details

For questions or further information regarding the protection, collection, usage, or disclosure of your personal data by SLRI as well as your rights or complaints regarding this issue, please contact SLRI via the following contact channels:

Synchrotron Light Research Institute (Public Organization)

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Tel.: 044-217-040

Email: siampl@slri.or.th

Personal Data Protection Officer

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Email: dpo@slri.or.th