



- Translated Version -

Privacy Notice

for Visitors, Applicants for Access to Buildings, Work Sites or Specific Area of SLRI

Synchrotron Light Research Institute (Public Organization) (hereinafter referred to as “SLRI”) gives highest priority to the protection of personal data of visitors, applicants for access to buildings, work sites or specific area of SLRI and in order for you to ensure that SLRI shall protect and manage your personal data in accordance with the law concerning personal data protection, SLRI hereby establishes this Privacy Notice for your acknowledgement of details of the processing of personal data, whether it be the collection, usage, and disclosure (collectively referred to as the “processing”) that may be occurred and including to inform you of the rights on your personal data and SLRI’s contact channels.

Item 1 Objectives of Collection, Usage, and Disclosure of Personal Data

In the case you are a visitor or an applicant for access to buildings, work sites or specific area of SLRI, SLRI needs to collect, use, and disclose your personal data for the following objectives:

Clause	Objectives	Legal Basis
1.1	for the control of access to buildings, work sites, or specific area of SLRI including for observation, prevention, obstruction, and inspection of unauthorized access to such area for maintaining security in building area, work sites, and specific area, including exchange of cards for access and exit of such area, registration, recording of profile and necessary information of contractors that perform works for SLRI, or visitors of SLRI at the building area, work sites, and specific area of SLRI, recording of profile of persons authorized for parking cars within area determined by SLRI, recording of persons authorized to have access to buildings and specific area of SLRI	Legitimate Interests
1.2	for implementation complying with internal procedures of SLRI prior to entering into building, work sites, or specific area of SLRI to perform works such as	Legitimate Interests

Clause	Objectives	Legal Basis
	1) The registration and convening of safety training prior to performing works for SLRI; 2) The applying for permit for performing works in SLRI area and permits for performing work in specific area such as: <ul style="list-style-type: none"> - Cold work permit; - Hot work permit; - Digging work permit; - Working at height permit; - Radiation work permit; - Energy lockout/tagout permit; - Permit for performing urgent work; - Confined space work permit 3) The issuance of contractor ID card	
1.3	for maintaining security of SLRI staff and property including use of closed-circuit televisions in recording photos of persons in building area, work sites, and specific area of SLRI	Legitimate Interests
1.4	for control of access to information technology sources and database of SLRI and for observation, prevention, obstruction, and inspection of unauthorized access to such area	Legitimate Interests
1.5	for risk management, audit supervision including for internal audit of the Internal Audit Division and internal management and administration in the organization	Legitimate Interests
1.6	for establishment, compliance or defense of legal claims, or commencing relevant legal proceedings including using as supporting evidence of legal proceedings (if any) against related persons and as proceedings for legal execution	Legitimate Interests
1.7	for compliance with laws or orders of organizations, independent organizations, or officers having duties and authority under laws such as the compliance with summons, writs of attachment, orders of courts, police officers, public prosecutors, government sectors	Legal Obligation

Clause	Objectives	Legal Basis
1.8	for compliance with laws concerning public interest in respect of public health such as health protection against dangerous communicable disease or epidemic which may be contagious or spread into the kingdom	Legal Obligation
1.9	for management and administration concerning your sanitation and safety	Vital Interests

SLRI would like to inform you that the processing of personal data of visitors, applicants for access to buildings, work sites or specific area of SLRI is based on various types of lawful basis as stated herein without relying on consent. However, in some cases SLRI may not be able to process your data based on such lawful basis such as in the cases required by law to gain consent from personal data owners on processing of sensitive personal data, etc. In such cases, SLRI shall request for your express consent (please refer to SLRI’s documents on request for consent in addition to this document).

Item 2 Collected Personal Data

In general, SLRI shall contact you directly to request your personal data such as having you fill in the forms determined by SLRI, inquiring data from you, or requesting you to send personal data to SLRI. In some cases whatsoever, SLRI may collect your personal data from other sources to achieve abovementioned objectives such as

- a juristic person that you are a representative, attorney-in-fact, subcontractor or employee
- employees of SLRI in the cases there is reporting of event and accident in buildings, work sites or specific area of SLRI

In this regard, the personal data collected by SLRI are as follows:

2.1 General Personal Data

2.1.1 identity data such as name, surname, national identification number, passport number, gender, date of birth, age, nationality, signature, photograph

2.1.2 contact data such as address, telephone number, facsimile, email, LINE ID
/ 2.1.3 communication data...

2.1.3 communication data with SLRI such as picture, motion picture

2.1.4 car registration plate number

2.1.5 screening data pursuant to communicable disease prevention measures

2.2 Sensitive Personal Data

In general, SLRI has no intention to collect and use for specific objectives your religious belief and blood type displayed in a copy of your national identification card. Please conceal such data when submitting the copy to SLRI otherwise it will be implied that you give SLRI permission to conceal such data and the documents with such concealed data are valid and legally enforceable. In the case SLRI cannot conceal such data due to some technical difficulties, SLRI shall collect and use such data as partial document exclusively for identity verification.

However, for the processing of personal data of the visitors and applicants for access to buildings, work sites or specific area of SLRI, there may be some activities that SLRI shall request you for some sensitive data in addition such as health record or biometrics data (fingerprint recognition data and facial image recognition data) for the purposes stated in the consent requesting form. SLRI shall request your express consent before collecting such sensitive personal data.

Item 3 Period of Personal Data Retention

SLRI shall retain your personal data only for necessary period and only for the objectives of collection, usage, or disclosure as stated in this Privacy Notice. The criterion of data retention period is the period SLRI still needs to contact you. The data may be further retained for a necessary period for compliance with law or statutory prescription period, for establishment, compliance, exercise, or defense of legal claims, or for other reasons pursuant to SLRI internal policies and regulations.

Item 4 Disclosure of Personal Data

In order to implement in accordance with the objectives stated in this Privacy Notice, SLRI may disclose your personal data to the following persons:

4.1 government organizations, regulatory organizations, or other organizations as determined by law including persons authorized by law such as courts, police officers

4.2 agents, contractors/ sub-contractors, and/ or service providers of any operation to SLRI
/ such as auditors...

such as auditors, prosecutors, legal advisors

Item 5 Your Rights as the Personal Data Owner

As personal data owner, you have the rights as determined in the Personal Data Protection Act 2019. In this regard, you can contact SLRI via the contact channels stated in item 7 or SLRI official website in request to exercise your rights. You shall be entitled to exercise the following rights when the law concerning personal data protection are applied to SLRI:

5.1 Right to Withdraw Consent

In the case SLRI requests your consent, you have the right to withdraw your consent already given to SLRI on processing of your personal data unless such withdrawal is limited by law or contracts beneficial to you.

In this regard, the withdrawal shall not affect the processing of your personal data legally conducted according to your prior consent.

5.2 Right of Access

You have the right to request for the access to and the copy of your personal data under control of SLRI, including to request SLRI to disclose the acquisition of such data that you have not given consent to SLRI.

5.3 Right to Data Portability

You have the right to request SLRI to transfer personal data which you have previously given to SLRI as determined by law.

5.4 Right to Object the Collection, Usage, or Disclosure of Personal Data

You have the right to object the collection, usage, or disclosure of your personal data by SLRI for processing as prescribed by law.

5.5 Right to Erasure

You have the right to request SLRI to erase, destroy, or make your personal data unidentifiable as determined by law.

/ 5.6 Right to...

5.6 Right to Restriction of Processing

You have the right to request SLRI to erase your personal data as determined by law, however, SLRI may collect your personal data by using some electronic system which may be unable to erase such data. In this regard, SLRI shall destroy your personal data or make it unidentifiable.

5.7 Right to Rectification

In the case you find out that your personal data possessed by SLRI is incorrect or you have changed such data, you have the right to request SLRI to rectify your personal data so that such personal data be accurate, up-to-date, complete, and not causing misunderstanding.

5.8 Right to Lodge a Complaint

You have the right to lodge a complaint to the officer authorized under the Personal Data Protection Act 2019 in the case that SLRI breaches or does not abide by such Act.

Item 6 Amendment to the Privacy Notice

SLRI may occasionally amend or improve this privacy notice and shall notify such amendment and/or improvement via SLRI official website and/or email. In the case that your consent is required, SLRI shall request your additional consent.

Item 7 Contact Details

For questions or further information regarding the protection, collection, usage, or disclosure of your personal data by SLRI as well as your rights or complaints regarding this issue, please contact SLRI via the following contact channels:

Synchrotron Light Research Institute (Public Organization)

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Tel.: 044-217-040

Email: siempl@slri.or.th

Personal Data Protection Officer

Address: Sirindhorn Witchothai Building 111 University Avenue, Suranaree Sub-district, Muang District, Nakhon Ratchasima

Email: dpo@slri.or.th